

# Job Announcement



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sequa gGmbH is a globally operating non-profit development organisation. Since 1991 sequa has carried out programmes and projects of international cooperation in close collaboration with the German private sector. sequa offers know-how and long-term experience in capacity development for chambers and associations (BMOs), vocational education and training, private sector development and trade promotion. The organisation is based in Bonn, Germany. sequa employs more than 100 persons (2023) and reported a turnover of EUR 60 m in 2023.

We are looking for the following person as soon as possible

## Team Leader (m/f/d)

Location: Yangon / Myanmar  
Assignment Period: presumably 01.11.2024 - 31.10.2027  
Project: Prevent Plastics Plus

### Your field of activity

Jointly with two partner organisations, sequa has applied for the implementation of Prevent Plastics Plus in a competitive call for proposals. The evaluation by the EU is still ongoing and a decision is expected in the near future. The project is a sequel of the SWITCH Asia project Prevent Plastics (2020-2024), which is currently being implemented by sequa and partners.

The intended impact of Prevent Plastics Plus is to support the transition of Myanmar to a low-carbon, resource efficient and circular economy. The envisaged outcomes of are 1) the adoption of circular economy practices and 2) MSMEs have reduced waste, their greenhouse gas emissions and have improved resource efficiency.

Throughout the implementation of the project, the project team will be based in Yangon, sharing an office with our other project MADE. The project team will comprise seven staff members.

### Your Tasks

- Coordinate the overall management and implementation of the project in Myanmar in close collaboration with the responsible sequa Project Director and colleagues
- Lead sequa's project team and manage potential short-term expert missions and procurement contracts
- Be the main contact person for all communication with the relevant institutions/actors including the Beneficiary, other Stakeholders and Operating Structure
- Be responsible for management of the local project team and allocation of duties among experts for the efficiency and success of the operation
- Prepare work plans and implementation schedules for the implementation of the project
- Ensure timely submission of all project outputs as required and implementation of controlling/monitoring procedures

## Your Profile

- University degree in one of the fields of administrative sciences, economics, social sciences, law, international relations, or in the absence of such a degree at least 10 years of working experience in development cooperation, business management, or public administration
- Post graduate degree in business management or human resources management will be an asset
- Excellent command of written and spoken English
- Strong communication skills, intercultural skills and team spirit
- Good presentation skills
- Full computer literacy

## Your Working Experience

- Preferably 10 but a minimum of 7 years of working experience in one of the fields business management or public administration is required
- Preferably 4 but a minimum 2 years of working experience as team leader in development cooperation is required desired
- Working experience in one of this fields: circular economy, sustainable production and consumption is required
- Experience in at least one EU funded project will be an asset
- Working experience in Myanmar will be a strong asset

## Our offer

We offer you a job with meaning and impact, the opportunity to work in an extremely committed team and an interesting area of responsibility with short decision-making processes.

Please send your application documents (cover letter, your CV in the EuropeAid format, salary expectations, availability) by 20 September 2024 at the latest by E-Mail to Ms Julia Dittenhauser, [julia.dittenhauser@sequa.de](mailto:julia.dittenhauser@sequa.de), 0228-98238-28. If equally qualified, people with disabilities will be given preferential consideration.